

Graduate Student Handbook
Department of French & Italian
University of California, Santa Barbara

Table of Contents

1. Welcome	
1.1 Contact Persons	1
1.2 Useful Links	*
1.3 Mission Statement	2
1.4 Our Vision of French and Francophone Studies	*
1.5 Guidelines for Professional Development	4
1.6 Our Graduate Faculty	5
1.7 Faculty (including Affiliated Faculty) Listed by Fields	6
2. Getting Started	7
2.1 The Graduate Division	*
2.2 Establishing California Residency	*
2.3 The Quarter System	*
2.4 Registering for Classes	*
2.5 Transfer of Units (rare)	*
2.6 Transfer of Credit (not units) toward Prerequisites	8
3. Academic Basics	8
3.1 Minimum GPA	*
3.2 Procedure for Incompletes	*
3.3 Courses outside the Department	*
3.4 Leaves of Absence	9
3.5 Lapse of Status	*
4. Exchange Programs & Other Opportunities	10
4.1 Bordeaux & Paris exchanges	*
4.2 Dartmouth Summer Institute of French Cultural Studies	*
4.3 Chateaubriand Fellowship	*
5. The Master's Degree	11
5.1 Course of Study	*
5.1.1 The 8 "Areas"	*
5.1.2 Required Units and Courseload Options	*
5.1.3 The Theory Requirement	12
5.2 Third Language Requirement	*
5.3 Teaching Requirement	*
5.4 Bibliography Workshop Requirement	*
5.5 Courses outside the Department	*
5.6 The MA Reading List	*
5.7 The Master's Exams	13
5.8. Toward the PhD.	14
5.8.1 Continuation to the PhD	*
5.8.2 Acceleration from MA to PhD	*
6. The PhD Program	15
6.1 Admission	*
6.2 Normative Time	*
6.2.1 Normative Time and Employment	16
6.2.2 "P-3" Status	*

6.3 PhD Coursework & Requirements	16
6.3.1 Students with the MA from UCSB	*
6.3.2 Students with the MA from another Institution	*
6.4 Prequalifying Exam	17
6.5 Further Requirements for All PhD Students	*
6.6 Adding an Emphasis	18
6.6.1 Minor Emphasis	*
6.6.2 The Doctoral Emphasis in Women's Studies	*
6.6.3 The Interdisciplinary Ph.D Emphasis in European Medieval Studies	19
6.6.4. Optional Emphasis in Applied Linguistics	*
7. The PhD Exams	20
7.1 The Comprehensive Exam	*
7.1.1 Timing	*
7.1.2 Reading List	*
7.1.3 Writing the Exam	*
7.1.4 Oral Component of Exam	*
7.1.5 Retaking the Exam	*
7.2 The Field Exam	*
7.2.1 Timing	*
7.2.2 Procedure	21
7.2.3 Reading List	*
7.2.4 Dissertation Prospectus	*
7.2.5 Retaking the Field Exam	*
7.3 PhD Courseloads & Exam Timetables	22
7.3.1 For those with the MA from UCSB	*
7.3.2 For those with the MA from another institution	23
8. Other Considerations for Students approaching the Dissertation	24
8.1 Choosing a PhD Committee	*
8.2 Changing Dissertation Topic	*
8.3 Advancement to Candidacy and Fee Offset	*
9. Writing the Dissertation	25
10. Financial Support	26
10.1 Teaching Assistantships	*
10.1.1 TA Fee Offset	*
10.2 Other Employment	*
10.3 The FAFSA	*
10.4 Campus Fellowships	27
10.4.1 Department Fellowships	*
10.5 Extramural Fellowships, including the Chateaubriand Fellowship	*
10.6 Nonresident Tuition Fellowships	*
10.7 Fellowship Payment	28
10.8 Taxes	*
10.9 Deferral of Payment of Fees	*
10.9.1 Emergency Loans	*
11. Health Insurance and Student Health Services	29
12. MA Reading List	30
13. Recommended Readings for the PhD	34
14. Helpful Works in Literary Criticism, Critical Theory and Philosophy	38